Woodland Xperiences will minimise risks associated with this activity by using an appropriately competent staff to lead the activity. The staff will use this risk assessment and other associated paperwork as the basis for the safe delivery of the activity. Woodland Xperiences recognises the need to have a dynamic approach to risk assessment and therefore the staff will continually assess the activity as it develops and put into place the necessary actions.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **(1)**  **Activity /**  **Area of Concern** | **(2)**  **Hazards Identified** | **(3)**  **Persons at Risk** | **(4)**  **Current Risk Factor**  (high, medium or low) | **(5)**  **Actions to be taken to minimize each risk** | **(6)**  **New Risk Factor**  (high, medium or low) |
| Archery | Participants  shooting arrows  before archery  should begin | All Participants | High | Group briefing must take place before participants are given bows and  arrows. | Low |
|  | Shot by arrow |  | High | Instructors to position themselves so that they can observe all  participants. Safety instructions/Range Rules to be given during the  briefing and repeated during the session as appropriate. By-standers  to be restricted to safe viewing area. Approaches to the range  monitored and shooting to be halted as necessary if people or animals  approach. | Low |
|  | Falling on an arrow |  | Med | Participants warned not to walk/run when carrying arrows. Range to be  inspected for slip/trip hazards prior to commencement of session. | Low |
|  | Running into an  arrow |  |  | Participants not allowed to run on range at any time LOW |  |
|  | Arm hit by bow  string |  | Med | Participants to wear arm guards on the inner forearm of the arm holding the bowor long sleeved top | Low |
| Covid19 | Cross contamination | All Participants | High | Participants and Staff to wear face mask and or gloves where safely possible.  Safe distancing of 2m when safely possible.  Masks to be worn when shooting  Hands washed prior to shooting  Cheek to be wiped clean prior to shooting | Med |
| Mental Health | All Activities | All Participants | Low | All beneficiaries to agree and sign consent/contract.  During centre location ensure MH consultant or Member of Location staff present during activities.  All Staff to get to know beneficiaries and triggers if possible.  During remote locations off site utilise consultant.  Sit/Stop Radio for assistance.  All eventualities to be documented. | Low |

**Assessment prepared by: A. Martin Signature: A. Martin Date: May 2023**